WVHEPC J-1 Exchange Visitor Program

REQUEST TO TRANSFER J-1 EXCHANGE VISITOR SPONSORSHIP
TO THE WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION (HEPC)

Dear J-1 Exchange Visitor:

Before your DS-2019 can be issued for transfer to a West Virginia Higher Education Policy Commission institution you must notify your current sponsor of your intent to transfer. Please complete the top section and give this "Request to Transfer" form to your program sponsor to complete the "Sponsor Release" information. Once the date of your release has been reached on the Student Exchange Visitor Information System (SEVIS) the HEPC will be able to issue your DS-2019 for transfer.

I request that my program sponsorship be transferred to the West Virginia Higher Education Policy Commission (Program P-1-19841) effective on _____/_____/_____.
Month Day Year

_____ _____ _____/_____/_____
Signature **Print Name** **Date**

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Sponsor Release
The J-1 Exchange Visitor listed above has expressed a desire to transfer from your program sponsorship to the West Virginia Higher Education Policy Commission (HEPC). Please complete the information below and return this form to the appropriate Responsible/Alternate Official listed on the back of this form. If you agree with this transfer, please release the exchange visitor to us in SEVIS. If the transfer cannot be approved as requested, please contact the HEPC institution in question.

CURRENT PROGRAM SPONSOR INFORMATION

Name of Sponsor: _____

Exchange Visitor SEVIS # (if known):_____

Exchange Visitor Category: _____

Subject/Field Code Description: _____

Transfer Approved: _____ **Yes** _____ **No**

If yes, date of release entered into the SEVIS _____/_____/_____

Name of RO/ARO: _____

Email:_____ **Phone #:** _____

Visit the WVHEPC J-1 Exchange Visitor webpage at https://www.globalwv.org/j1evp/ and click on List of Responsible Officers to see list of HEPC institutions and contact information.